

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE JUNE MONTHLY MEETING

HELD ON WEDNESDAY 5TH JUNE 2024 AT 7PM IN THE PAVILION



072/24 PUBLIC FORUM

Resident, Natalie Mattlane, advised that at the top of Hillside on the footpath, young saplings had self-seeded – Advised to pop on Fix my street and then Buckinghamshire Council would advise who was responsible i.e. Bucks Highways or the Parish Council.
Cllr Fee welcomed Mr Nabbs who had shown interest in becoming a Parish Councillor.

073/24 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr D Finch, Cllr K Oastler and Roz Roberts, Clerk

Cllr C Poll – Buckinghamshire Council
Cllr D Town – Buckinghamshire Council

2 members of the Public were in attendance

Apologies:-

Cllr T Daly – private appointment
Cllr T Richards – family matter

074/24 DECLARATIONS OF INTEREST

Cllr Finch – Member of Bowls Club. See 083/24 - Bowls Club lease

075/24 APPROVAL OF MINUTES

The Minutes of the Parish Council's Annual and May Monthly meeting held on the 1st May 2024 were approved and signed by the Chair.

076/24 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Cllr Poll advised that road surfacing in Ivinghoe and Marsworth was being completed a lot quicker than expected and that remedial works were also to be carried out in Cheddington.

Straw – Cllr Poll advised that it had now been agreed that it was not down to transport company or farmer but Buckinghamshire Council who had agreed to cut back the overhanging trees along Mentmore Road, Cheddington where the trees were on Highways land. Unsure what was happening regarding the privately owned trees along Station Road.

Cllr Town

The monthly report had been circulated prior to the meeting by the Clerk. Cllr Town advised that there was an extra £500k for gully clearing and roadside damage repairs.

077/24 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre** – Nothing to report. Invoice for the cost of cutting grass and maintaining tree.
- **Connecting Path Suggestion at Recreation Ground** – On hold.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Cllr Fee and Clerk meet with Paul Foot, Local Area Technician on Friday 10th at 11am and discussed the position of the SIDS. Clerk has contacted SWARCO for costs.
Once installation costs received will forward to Jonathan Fuller, Bucks Council for approval as agreed.

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- **Orchard Manor Zebra Crossing Ahead Signage** – 31st May Darryl Bonsor, Bucks Highways confirmed that Persimmon had submitted proposals to Highways which had broadly been agreed. In addition, they also submitted a sign proposal to replace the existing Advance Direction Sign that used to be in-situ on the approach to the Roundabout. As they didn't store the original, they have had to replace it with a new sign which was being checked to ensure it complies with the current sign regulations. Both signs will be ordered installed at the same time.
- **Future development of football/sports facilities at the Recreation Ground – MUGA** – Planning Officer has asked for further information from the PC's surveyor regarding Sports England and ecology feedback as the issues raised have not yet been fully addressed.
- **Football Pitch Upgrading, Cheddington Recreation Ground** – Nothing to report. All busy with work on the 'professional' football pitches. Clerk will contact again.
- **Gov.UK emails** – clerk@cheddington-pc.gov.uk now set up and all emails transferred across. Theo Grey will advise councillors how to get set up.

- **General**
 - **Engraving 'missing' names on the War Memorial** – Clerk contacted Northampton Stonemasons Ltd and IR Quince Monumental Masons Ltd again on 31st May and 5th June for the promised quotations. A quote had been received from IR Quince which the Clerk would circulate. Northampton Stonemasons Ltd advised that they were too busy to carry out the works.
 - **Black Poplar Trees At Recreation Ground** – Works being done on 5th June.
 - **Accident on the Green 3rd January 2024** – Railings now reinstalled.
 - **Overhanging Vegetation Field, Station Road** – Paddy Faircloth, Savills (Manging Agent) advised Clerk on 5th June that the tree inspection had been carried out and that he was in the process of obtaining quotes for the recommended remedial works. As part of these works there are trees which will be pruned/removed to stop obstruction of the streetlights. He will keep the PC updated accordingly.
 - **Stand-alone toilet block at Recreation Ground** – Clerk asked for suitable dates for meeting with Hugo Hardy as trying to arrange a meeting via email was proving difficult. It was suggested the best day would be a Monday from 2pm onwards but not 8th July.
 - **Cheddington Rights of Way Inspections** – Clerk contacted Nicola Barron from the Cheddington Walking Group. She would ask if anyone could help check the paths and cut back overgrown brambles etc.
 - **Allotments Update** – Inspections had been carried out and the Steering Group had asked the Clerk to send out some polite letters to those holders who had not yet worked their plots/strimmed the surrounding pathways. Offered the services of handyman (separate agreement) to strim/cover plot if they wished to keep the plot.
 - **Chapel Floodlights** – Cllr Hollett would pop down and update timer.
 - **AGAR** - Documents sent to PKF Littlejohn for annual external audit.
 - **Recreation Ground lighting** - Pathway lighting and floodlight at car park installed.
 - **Pavilion** – New heat/smoke detectors installed. Hopefully alarms will not go off randomly now!
 - **Hedges** - Cllr Hollett asked if the 'handyfolk' could cut the hedges further back at the Church entrance road and at the Recreation Ground to improve the vision splay.

078/24 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

Old Orchard Site

08.05.24 – Clerk - Tel Call - Field - Old Orchard (re. call to Clerk from Cllr Hollett on Tuesday 7th May) – Old Orchard Site

08.05.24 - Joe Yirrell, Resident, Church Hill Farm House – email - Cheddington Social media – Old Orchard Site

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10.05.24 - Clerk/Cllr Hollett – email - Update for Parish Councillors - Buckinghamshire Council Site Visit 08.05.24 – Old Orchard Site

10.05.24 - Jo Yirrell, Resident, Church Hill Farm House – email - Cheddington Social media - Update from Jo Yirrell – Old Orchard Site

15.05.24 - Clerk/Cllr Hollett – email - Update re TPO trees in the orchard – Old Orchard Site

08.05.24 - Chris Yates, Cheddington Bowls Club – email - Cheddington Bowls Club Lease – asked if they could renew the club lease earlier. Cllr Fee asked for copy of current lease.

09.05.24 - Natalie Mattlane, Resident – email - Car Boot Sale at the Recreation Ground. All agreed the Village Hall would be a better option. Cllr Fee explained that there had been issues with parking at Village Hall when the farmers' market took place. Logistically need someone to direct cars.

Cllr Fee Suggested it could be a tabletop type sale instead of a car boot. The proceeds would be going towards accessible sailing events for MS sufferers.

14.05.24 - Alex Razak - Repair Cafe Ivinghoe & Pitstone - Clerk invite to a future PC meeting.

16.05.24 - Bernie Tchertoff, Resident – email - Planning - enquiring about MUGA - Clerk advised only at initial stages.

20.05.24 - Michaela Ryde - email to Alan Hiscox. PC cc'd - Road Traffic Incidents involving Horses - requesting better signage – Noted.

22.05.24 - Peter & Debra Kirby – Residents, 11 Goodwins Mead – email - Potentially hazardous tree overhanging public access road to rear of 9 Goodwin's Mead. Agreed it was probably not a Parish Council issue as it overhangs a private access road. Clerk to try to ascertain ownership of the access road.

23.05.24 - Carol Lister, Resident – email - den at the Old Allotments Site - Clerk advised there was no rubbish there but would email police make them aware.

03.06.24 - Zara Corby, Resident, High Street – email – No Parking Signage damaged by grass cutter - Issue re. parking near pub. Clerk responded.

04.06.24 - Carol Lister, Cheddington Neighbourhood Watch – email - Bromford Housing - Issue with rubbish outside a property. All agreed that it was up to the landlord/housing association to clear.

079/24 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

Nothing to report.

080/24 FINANCIAL MATTERS

a) The June 2024 payments, in accordance with the financial report, were signed off by Cllr Fee and Cllr Bevan.

081/24 PLANNING MATTERS

To Consider Applications Received via Buckinghamshire Council:-

No applications received at time of publication

To Receive Determinations by Buckinghamshire Council:-

No determinations received at time of Agenda publication.

Other Planning Matters:-

Cllr Hollett asked Cllr Poll if there were any planning meetings coming up as 3 Cheddington planning applications had still not been decided – 2 on the orchard sites and 1 on corner of Mentmore Road/Church Hill.

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Cllr Poll felt some progress had been made at the planning department and things were improving. The 2 orchard sites could possibly come under the SANG (Suitable Alternative Natural Greenspace).

082/24 GRASS CUTTING CONTRACT

It was agreed to alter the current agreement to increase cutting in the months of April, May and June to once a week with no works carried out in December, January and February. In November the hedges would be cut. Monthly charge remains the same. Agreement to be revisited in November 2024 (to agree terms for the final year of current agreement, with Simon Barrow Gardening. It was agreed to deduct the cost of a replacement pathway light (damaged by contractor) from the June invoice.

083/24 VILLAGE SURVEY

Agreed this was a good idea as it would help set out the long-term direction of the Parish Council in respect of future village achievable priority projects as requested by Cheddington residents. Agreed to begin working on this in September/October 2024.

084/24 BOWLS CLUB LEASE

It was agreed to investigate the early renewal of the BC lease. Clerk to get a copy of the most recent lease. She had already asked the Bowls Club as she did not have one on file.

085/24 TOWNLANDS TRUST - REAPPOINTMENT OF CHRISTINE FEE FOR 4 YEARS FROM 1ST JULY 2024

Agreed by Cllr Oastler and seconded by Cllr Hollett.

086/24 REPORT ON ANY URGENT MATTERS

Cllr Hollett felt that after the village walk it was evident that the footpaths and road edges needed to be properly weed killed by a specialist contractor. Clerk to get information for July meeting.

087/24 DATE OF NEXT MEETING

The next Parish Council meeting, which will be the July monthly meeting, will be held on Wednesday 3rd July 2024

The meeting finished at 8.43 pm.

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FINANCIAL APPENDIX

MONTH 3

AS AT 03/06/2024

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL	PAVILION INCOME TO 03.06.24 FYI
DIRECT DEBIT PAYMENTS DEBITED						
DD031	07.05.24	Bucks Council Waste March 24	£ 15.65	£ -	£ 15.65	
DD032	17.05.24	N Power - Street Lights 01.04.24-01.04.24	£ 1,383.13	£ 276.63	£ 1,659.76	
DD033	21.05.24	BT re. wifi - Pavilion May 24	£ 43.11	£ 8.62	£ 51.73	
DD034	22.05.24	Epson - Printer Subscription	£ 20.24	£ 4.05	£ 24.29	
DD035	22.05.24	Bank Charges to 30 April 2024	£ 6.60	£ -	£ 6.60	
DD036	28.05.24	Anglian Water Pavilion 12.02-11.05.24	£ 81.25	£ -	£ 81.25	
DD037	29.05.24	Nest - Clerk Pension May 24	£ 137.55	£ -	£ 137.55	
DD038	30.05.24	02 - Clerk's Mobile 13.05.24-12.06.24	£ 14.25	£ 2.85	£ 17.10	
DD039	30.05.24	Anglian Water Allotments 15.02-14.05.24	£ 45.18	£ -	£ 45.18	
DD040	03.06.24	Bucks Council Waste April/May (incs extra collections) No invoice to date	£ 92.90	£ -	£ 92.90	
		TOTAL DDs Made	£ 1,839.86	£ 292.15	£ 2,132.01	
DD PAYMENTS TO BE MADE						
		TOTAL DDs To Be Made/Clear	£ -	£ -	£ -	
ONLINE PAYMENTS MADE						
OL041	02.05.24	Lucy Lawson Inv no. 008	£ 287.40	£ 4.08	£ 291.48	
OL042	02.05.24	Mrs E R Roberts - Rock Salt	£ 11.66	£ 2.33	£ 13.99	
OL043	02.05.24	Mrs E R Roberts - Virgin Wine - Roger King 23-24	£ 77.87	£ -	£ 77.87	
OL044	08.05.24	Mrs E R Roberts - Flash Liquid Pavilion	£ 13.33	£ 2.67	£ 16.00	
OL045	22.05.24	Amp'd Up - Rec Grnd Lights/Floodlight	£ 2,870.57	£ 574.11	£ 3,444.68	
OL046	24.05.24	Mrs E R Roberts - Salary May 24	£ 1,629.55	£ -	£ 1,629.55	
OL047	24.05.24	HMRC (06.05-05.06.24)	£ 423.30	£ -	£ 423.30	
OL048	24.05.24	Theodore Gray Inv no 76285230 (Gov.emails)	£ 109.00	£ 21.80	£ 130.80	
OL049	30.05.24	Vision Build (Garry Campbell) Ched PC. 27.05.24	£ 1,400.00	£ -	£ 1,400.00	
OL050	30.05.24	Simon Barrow Inv SB0376 May 24	£ 2,283.33	£ 456.67	£ 2,740.00	
		TOTAL OL Payments Made	£ 9,106.01	£ 1,061.66	£ 10,167.67	
ONLINE PAYMENTS TO BE MADE						
OL051	06.06.24	E R Roberts - Expenses May 24	£ 38.35	£ 7.66	£ 46.01	
OL052	06.06.24	Lucy Lawson Inv no. 009	£ 321.09	£ 10.81	£ 331.90	
OL053	06.06.24	Leighton Hire Centre Inv 78131	£ 114.40	£ 22.88	£ 137.28	
OL054	06.06.24	Lamps & Tubes Inv 71639	£ 345.46	£ 69.09	£ 414.55	
OL055	06.06.24	RPL Construction Inv 0049	£ 408.00	£ 81.60	£ 489.60	
OL056	06.06.24	Delanor Inv 1344	£ 4,100.00	£ 820.00	£ 4,920.00	
OL057	06.06.24	Keith Malcolm Inv no.023	£ 513.96	£ -	£ 513.96	
		TOTAL OL Payments To Be Made	£ 5,841.26	£ 1,012.04	£ 6,853.30	
CURRENT ACCOUNT - Community						
T4	02.05.24	Transfer from Savings Account	£ 4,000.00	£ -	£ 4,000.00	
R16	02.05.24	Julie Campbell Inv 2024 237	£ 348.75	£ 69.75	£ 418.50	£ 418.50
R17	02.05.24	SJ Butcher - Inv 2024 236	£ 303.75	£ 60.75	£ 364.50	£ 364.50
R18	03.05.24	Portal Plan refund re. MUGA	£ 4.00	£ -	£ 4.00	
R19	03.05.24	Cheddington Tennis Club Inv 2024 238	£ 87.92	£ 17.58	£ 105.50	£ 105.50
R20	08.05.24	Artur Surma Allotment Rent 6C	£ 16.00	£ -	£ 16.00	
R21	12.05.24	D Thorpe Inv No 2024 230	£ 78.75	£ 15.75	£ 94.50	£ 94.50
T5	22.05.24	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
R22	22.05.24	Cheddington County School Inv 2024 241	£ 45.00	£ 9.00	£ 54.00	£ 54.00
R23	24.05.24	OFGEM	£ 197.51	£ -	£ 197.51	£ 197.51
T6	30.05.24	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	
			£ 15,081.68	£ 172.83	£ 15,254.51	£ 1,234.51
SAVINGS ACCOUNT - BMM						
T4	02.05.24	Transfer to Current account	-£ 4,000.00	£ -	-£ 4,000.00	
T5	22.05.24	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
T6	30.05.24	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00	
			-£ 14,000.00	£ -	-£ 14,000.00	
BALANCES 03.06.24						
		Current A/c			£ 5,078.33	
		Savings A/c			£ 158,312.70	
		TOTAL			£ 163,391.03	
		Less DDs to be paid			£ -	
		Less Online Payments to be made			£ 6,853.30	
		CURRENT BALANCE			£ 156,537.73	